

## Little Compton Parish Plan

### Steering Committee Meeting Minutes

#### Number 001

Date 11<sup>th</sup> June 2013

#### **Attendees:**

Sarah Brooke-Taylor SBT

Stephen Browne SAB

Shaun Barrington SB

Lin Dean-Smith LDS

Sue Morgan SM

Grant McKerron GMc

Michael Gittins MG

Hilary McDonald HMc

#### **Distribution:**

As Present +

Parish Council

1.0	Introductions/Apologies	
1.1	The new committee introduced themselves to each other and started the meeting	
1.2	It was noted that some members of the community had enquired about how the committee was selected?	
1.2.1	All members had volunteered. Individuals to be approached and requested to join if so desired	SAB
2.0	Election of Chair, Secretary, Treasurer etc.	
2.1	SAB was elected as Treasurer.	SAB
2.2	Committee agreed to have a rolling Chair person, all members to take turn in being the chair.	
2.3	Secretary was not discussed	All
3.0	Parish Plan General	
3.1	SBT gave the committee a synopsis of what a Parish Plan (PP) entailed.	
3.2	It was stated that the Village Design Statement (VDS) only has a 5 year shelf life, Little	

	Compton's VDS is now 15 years old. Committee needs to re-visit the VDS to see what if anything needs changing or updating. However, the Parish Plan is a much broader document.	
3.3	SBT advised on the costs of producing a PP verses a Neighbourhood Plan (NP) PP = 12 – 18 month Duration to produce and costs £1,500 NP = 2 -3 years duration to produce and costs £20,000 SBT and the committee agreed a PP was the best and most efficient way forward.	
4.0	Options/Ideas	
4.1	Exhibitions	
4.2	Open Days	
4.3	Open Meetings: Invite the whole village/community	
4.4	Public House, Tea & Coffee with bacon sandwiches on a Saturday morning	
	Website information	
	Fun Day	
	PP has to listen to and take on board what the Community wants, this is a very important part of a PP	
	No need for an expensive brochure	
	Questionnaire resulting from the Community open sessions, taking on board the specific topics/ideas/issues	
	Questionnaires must be hand delivered and hand collected from each member of the Community.	
	Must put the PP on the Agenda of Annual PC Meeting	SAB
5.0	Agreed Actions for Open Meetings in July	
	Contact Jeremy Evans to book a date and time to use the Church	HMc
	Contact Red Lion Public House to book a date and time to use the Pub	SB
	Contact Bowls Club to book a date and time to use the its meeting room	SM
6.0	Next Meeting	
	Interim quick catch up meeting to discuss the Open Meetings and actions for these was booked for Thursday 20 <sup>th</sup> July in the Village Hall	All