

Little Compton Parish Plan Meeting

Wednesday 12 February 2014 at 7.30pm at the Red Lion

Present:

Stephen Browne
Lin Dean-Smith
Jeremy Evans
Hilary Macdonald (Chair)
Sue Morgan
Jenny Rudge

Apologies: Shaun Barrington, Grant McKerron

Resignation: Mick Gittins (still available for specific projects concerning Building, Design and Energy)

Discussion / Actions

- | | | Action |
|-----------------------------|--|--|
| 1. New Chairman | Hilary Macdonald was elected chairman (proposed Jenny Rudge, seconded Jeremy Evans).
The committee expressed its thanks to Sue Morgan for her excellent work as chairman over the previous seven months.
Sue will hand over to Hilary any necessary files and documents. | SM |
| 2. Review of questionnaires | Of 150 questionnaires distributed (including 11 to temporary student accommodation) 33 had been completed and returned. This represents 22% of the total.
Stephen undertook to ask Sarah Brooke-Taylor whether this was considered to be a sufficiently representative sample on which to base the development of a parish plan, and to report back to the committee.
Ways to improve the number of returns were discussed. It was reiterated that no-one felt comfortable knocking on doors to elicit a greater response. Stephen agreed to present a report to the Annual Parish Council meeting to be held on 17 March, which is expected to be well attended, and to urge those present to return their questionnaires and encourage their neighbours to do likewise. (NB. It would be advisable to have spare questionnaires available at the meeting. Please give Stephen or Jenny any spare questionnaires you have left over before the meeting. Hilary will print off additional copies, as necessary.) | SB

SB

All |
| 3. Finance | The cost of analysing the returned | |

questionnaires was discussed. Previous estimates ranged from £200 in total to £10 per questionnaire. The Parish Council budgeted for £200 in fiscal 2014/5 based on the estimate available at the time. Stephen will make enquiries with other parish councils and with Sarah Brooke-Taylor to try to find a lower cost for the analysis, if possible. Hilary agreed to assist with this as necessary.

SB/HJM

The cost of printing an actual Parish Plan (when drafted) for a 25 page colour document, double sided, would be circa £950.00. A quotation for this was obtained by Stephen from Hobbs the printers.

4. Next steps

Meet again about a week after the Annual Parish Council meeting to discuss follow-up.

All

Subsequent to the meeting it was suggested that we meet to review the "Getting Involved" forms. Hilary will propose a meeting date for that.

HJM

5. Venue

It was agreed that meetings will continue to be held in the Village Hall.

6. Next meetings

Follow-up to Annual Parish Council meeting – proposed date 24 March, to be confirmed.

HJM/LDS

Meeting to review "Getting Involved" – proposed date 21 or 25 February, to be confirmed.

HJM/LDS

Hilary Macdonald