

## Little Compton Parish Plan Meeting

Wednesday 14 May 2014 at 7.30pm at the Village Hall

### Present:

Stephen Browne

Jeremy Evans

Hilary Macdonald (Chair)

Sue Morgan

Jenny Rudge

Apologies: Lin Dean-Smith

### Discussion / Actions

- |   |  | <b>Action</b>  |
|---|--|----------------|
| 1. Minutes and actions from last meeting  | <p>The minutes of the last meeting (7 April) were approved.</p> <p>Stephen had obtained further quotes from Simon Purfield, of Stratford on Avon District Council for (1) a very simple report at £100 that shows the number of responses, percentages and base sizes for each question, plus all the comments listed for the open-ended questions and (2) downloading of the data from Snap software and exporting into an excel spreadsheet for us to analyse at £30. Stephen had posted a reminder on the noticeboard and Hilary had submitted a request in Centrepont for final returns of questionnaire, along with a call for a computer-literate person to analyse the returns, but no response had been received. Jenny had circulated copies of the Getting Involved sheets to the committee members.</p> |                |
| 2. Next action on questionnaires          | <p>After discussion it was agreed to propose opting for the very simple report from Simon Purfield, costing approximately £100. It was envisaged that a summary and report would be presented to an open meeting of the village and the Parish Council would then lodge a copy of the report to the Stratford District Council. <b>Stephen agreed to put his proposal to the Parish Council and request funding.</b></p>   | <b>Stephen</b> |
| 3. Action on Reed Business School section | <p>Hilary had agreed with Stella Shaw of Reed Business School (RBS) that a summary of the responses relating to the school would suffice, rather than copies. It was suggested that the comment arising from the open forums concerning RBS should be incorporated in this</p>   | <b>Sue</b>     |

summary. **Sue agreed to prepare this summary and submit it to the steering committee for approval/ checking before forwarding it to Stella Shaw.**

4. Review of Getting involved sheets

**Jenny agreed to produce a summary of these sheets to report to the next meeting.**

**Jenny**

5. Next meeting, provisional date

To be held on 11 June at 7:30 p.m. in Village Hall with a view to reviewing the report from Simon Purfield.

**Lin – please may we book the village hall?**

Hilary Macdonald