

## Little Compton Parish Plan Meeting

Friday 25 July 2014 at 7.30pm at the Village Hall

### Present:

Stephen Browne  
Jeremy Evans  
Hilary Macdonald (Chair)  
Sue Morgan  
Jenny Rudge

Apologies: Lin Dean-Smith

### Discussion / Actions

- |  |  | <b>Action</b>                             |
|--|--|---|
| 1. Minutes and actions from last meeting     | <p>The minutes of the last two meetings (14 May and 1 July) were approved.</p> <p>It was agreed that Hilary should email a copy of all of the meeting minutes outstanding to Sarah Brooke-Taylor for the sake of completeness along with a note to explain that we have no mandate for a parish plan as such. The full set of minutes available will also be forwarded to D'Arcy for inclusion on the village website. Former committee members would be notified of this so that they see the progress since they last attended meetings.</p>   | <b>Hilary</b>                             |
| 2. Review of feedback on summaries submitted | <p>It was agreed that the summaries provided by each of the committee members would be standardised as far as possible in terms of form. Sue agreed to edit each section and convert the material into PowerPoint. Hilary agreed to convert Section12 from an email into a few comments in Word format to assist in this process.</p> <p>As regards content, Sue also agreed to standardise the use of terms, such as <i>respondents, households, the community</i>, and to remove value judgments where they had been added into the summaries.</p> <p>The approximate timeline for the production of the draft PowerPoint presentation was end-August/ beginning of September.</p> | <b>Sue</b><br><b>Hilary</b><br><b>Sue</b> |
| 3. Next meeting, provisional date            | <p>To be held on once the draft presentation document has been circulated, with a view to preparation of a village meeting to present the outcome of the process.</p>  |   |

Hilary Macdonald